



SREE NARAYANA GURU CO-OP BANK LTD.

Sree Narayana Nagar, P.L.Lokhande Marg, Chembur, Mumbai – 400 089

APPLICATION FOR HOUSING LOAN

To

The Manager,

Sree Narayana Guru Co-op Bank Ltd,

_____ Branch.

Date :

Affix
Latest
Photograph
with Cross
Signature

Dear Sir,

Re: Application for Housing Loan

I/we Shri/Smt/Ms _____ & Shri/Smt/Ms _____
intend to purchase a house/flat No: _____ in the building/project _____
situated at _____ from Shri/Smt/Ms /builder _____
_____ for a total purchase consideration of Rs. _____ (Rupees _____
_____) against which I/we have already paid an advance of Rs. _____ on _____
_____ and the Agreement for Sale has been registered at _____ on _____ upon
payment of stamp Duty for Rs. _____. As per Agreement, the balance amount is to be paid
on or before _____.

Particulars about my/our eligibility, financial position, particulars of the property proposed to be
purchased, guarantors, source of fund, proposed repayment terms etc are furnished hereunder for
your consideration:

1. 1st applicant:

a) Name(in capital): _____ DOB: _____ Age: _____

b) Residing at _____, since _____ which is
rented/owned by me/by _____ c) Qualification: _____

d) Ration Card No _____ e) PAN Card No: _____

f) Passport No: _____ g) AADHAR No: _____

h) Telephone No: _____ i) Mobile No: _____

j) Name of the Employer: _____

k) Address _____

l) Designation _____ m) Employee No: _____ n) Period of service _____

o) Whether on contract or temporary or on permanent basis? _____ p) Annual income Rs. _____

q) Gross Monthly Salary : Rs. _____ r) Net Monthly Salary Rs. _____

s) Income tax paid for last 3 years: _____

t) Any other source of Income? _____, details _____ u) No of dependents: _____

v) Do you belong to General /Scheduled Caste/ Scheduled Tribe?(required for statistical purpose
only) : _____

2. 2nd Applicant:-

- a) Name(in capital): _____ DOB: _____ Age: _____
b) Residing at _____, since _____ which is
rented/owned by me/by _____ c) Qualification: _____
d) Ration Card No _____ e) PAN Card No: _____
f) Passport No: _____ g) AADHAR No: _____
h) Telephone No: _____ i) Mobile No: _____
j) Name of the Employer: _____
k) Address _____
l) Designation _____ m) Employee No: _____ n) Period of service _____
o) Whether on contract or temporary or on permanent basis? _____ p) Annual income Rs. _____
q) Gross Monthly Salary : Rs. _____ r) Net Monthly Salary Rs. _____
s) Income tax paid for last 3 years: _____
t) Any other source of Income? _____, details _____ u) No of dependents: _____
v) Do you belong to General /Scheduled Caste/ Scheduled Tribe?(required for statistical purpose
only) : _____

2. 3rd Applicant:-

- a) Name(in capital): _____ DOB: _____ Age: _____
b) Residing at _____, since _____ which is
rented/owned by me/by _____ c) Qualification: _____
d) Ration Card No _____ e) PAN Card No: _____
f) Passport No: _____ g) AADHAR No: _____
h) Telephone No: _____ i) Mobile No: _____
j) Name of the Employer: _____
k) Address _____
l) Designation _____ m) Employee No: _____ n) Period of service _____
o) Whether on contract or temporary or on permanent basis? _____ p) Annual Income Rs. _____
q) Gross Monthly Salary : Rs. _____ r) Net Monthly Salary Rs. _____
s) Income tax paid for last 3 years: _____
t) Any other source of Income? _____, details _____ u) No of dependents: _____
v) Do you belong to General /Scheduled Caste/ Scheduled Tribe?(required for statistical purpose
only) : _____

If the applicant(s) is/are in business or self-employed professional(s) : -

- a) Name of the business establishment: _____ Applicant No. _____
b) Address : _____
c) Mobile No: _____ d) As Prop/Partner/Director: _____
e) How long in the business/profession _____ f) Line of activity/profession: _____
g) Annual Gross Income/ Gross Profit : _____ h) Annual Net Income/Net Profit
Rs. _____

- i) Copies of Profit & Loss account & Balance sheet and IT Return copies of last 3 years submitted?_____ j) Income tax paid for last 3 years: _____

3. Particulars of the property proposed to be purchased with Bank finance:-

- a) Name of the Building/Project/Society:_____
- b) Flat/house No:_____ c) Floor_____ d) Built-up area_____ e) Carpet area:_____
- f) Whether ready for possession or under construction?_____ g) If under construction, what is the present stage & when it will be ready for possession?_____
- h) If on re-sale, year of construction:_____ i) Residue life of the building:_____
- j) Exact location:_____ k) CTS No:_____ l) Nearest landmark _____
- m)Name of the seller/builder_____ n) How much amount paid for booking/advance?_____ o) By what mode?_____ p) Date of sale agreement registration_____
- q) Amount of stamp duty paid_____
- r) When the full amount to be paid?_____ s) Date of CC/OC_____
- t) If CC/OC not obtained, reason?_____
- u) If on re-sale,whether all previous sale agreements obtained?_____
- v) Name of valuer_____ w) Cost price & Market value _____
- x) Date of search report & Name of Advocate:_____
- y) Whether NOC from Society / builder obtained:_____
- z) Date of sanction of the plan:_____ Other information:_____
- a) Xerox copy of the Share certificate , b) xerox copy of CC & OC to be submitted.

4. Cost & funding pattern:-

- a) Total cost/purchase consideration of the flat /house as per Sale Agreement ; Rs.
- b) Rate per square foot :..... Rs.
- c) Market rate: Rs.
- d) Rate as per registration office:..... Rs.
- e) Advance / booking amount paid :Rs.
- f) Stamp Duty paidRs.
- g) Balance amount to be paid :Rs.
- h) Margin amount @ 20% of cost.....Rs.
- i) Loan applied for :Rs.
- j) If any shortfall:Rs.
- k) Source of finance for the shortfall amount:

5. Particulars of guarantors offered:-

1st Guarantor:

- a) Name(in capital); _____ DOB _____ Age _____
- b) Residing at _____, since _____ which is rented/owned by me/by_____
- c) Qualification: _____
- d) Ration Card No._____ e) PAN Card No: _____
- f) Passport No:_____ g)AADHAR No: _____

- h) Telephone No: _____ i) Mobile No: _____
j) Name of the Employer: _____
k) Address _____
l) Designation _____ m) Employee No: _____ n) Period of service _____
o) Whether on contract or temporary or on permanent basis? _____ p) Annual Income Rs. _____
q) Gross Monthly Salary : Rs. _____ r) Net Monthly Salary Rs. _____
s) Income tax paid for last 3 years: _____

If in business or self-employed professional : -

- a) Name of the business establishment: _____ b) Address: _____
c) Phone No: _____ d) As Prop/Partner/Director: _____ e) Line of activity _____
f) Annual Gross Income/ Gross Profit : _____ g) Annual Net Income/Net Profit Rs. _____
h) Copy of Profit & Loss account & Balance sheet and IT Return copy submitted: yes/No _____
i) Income tax paid for last 3 years: _____

2nd Guarantor:

- a) Name(in capital): _____ DOB _____ Age _____
b) Residing at _____, since _____ which is
rented/owned by me/by _____ c) Qualification: _____
d) Ration Card No _____ e) PAN Card No: _____
f) Passport No: _____ g) AADHAR No: _____
h) Telephone No: _____ i) Mobile No: _____
j) Name of the Employer: _____
k) Address _____
l) Designation _____ m) Employee No: _____ n) Period of service _____
o) Whether on contract or temporary or on permanent basis? _____ p) Annual Income Rs. _____
q) Gross Monthly Salary : Rs. _____ r) Net Monthly Salary Rs. _____
s) Income tax paid for last 3 years: _____

If in business or self-employed professional : -

- a) Name of the business establishment: _____
b) Address _____
c) Phone No: _____ d) as prop/partner/Director: _____ e) Line of activity _____
f) Annual gross income/ gross profit : _____ g) Annual Net Income/Net Profit Rs. _____
h) Copy of Profit & Loss account & Balance sheet and IT Return copy submitted: yes/No _____
i) Income tax paid for last 3 years: _____

6. List of documents submitted (put - Yes or No) :-

<u>Documents</u>	<u>1st applicant</u>	<u>2nd applicant</u>	<u>1st guarantor</u>	<u>2nd guarantor</u>
a) Photograph	_____	_____	_____	_____
b) PAN card	_____	_____	_____	_____
c) Telephone bill	_____	_____	_____	_____
d) Electricity Bill	_____	_____	_____	_____
e) Ration card	_____	_____	_____	_____
f) Salary certificates(3months)	_____	_____	_____	_____
g) Form-16 (3 yrs)	_____	_____	_____	_____
h) IT Return copies (3 years)	_____	_____	_____	_____
i) Sale Agreement	_____	_____	_____	_____
j) Previous sale agreements	_____	_____	_____	_____
k) Share certificate copy	_____	_____	_____	_____
l) P&L & Balance sheet	_____	_____	_____	_____
m) NOC from Soc/Builder	_____	_____	_____	_____
n) CC & OC	_____	_____	_____	_____
o) Personal Data-cum-consent letter from guarantors	_____	_____	_____	_____
p) Statement of Bank account/Passbook	_____	_____	_____	_____

I/we declare that all the above information is true and correct. Please sanction me/us the housing loan at your earliest.

Yours faithfully,

Place:

Date :

Signature/s of applicant/